



Our client is a well-established college, registered as private career college under the Private Career Colleges Act, 2005. The college offers 18 Diploma Programs and various professional development programs in the areas of Business, Healthcare, Information Technology and Engineering Design and Technology in Toronto.

## Job title - College Counselor

**Vacancies:** 2

**Job start date:** As Soon as Possible

**Wage:** \$40,000.00 to \$45,000.00 / Year

**Hours:** 40 Hours / Week

**Terms of employment:** Permanent, Full time, Morning, Evening, Weekend

**Work Conditions and Physical Capabilities:**

- Fast paced environment, Work under pressure, Tight deadlines, Attention to detail

**Additional Skills:**

- Completion of high school, Some university, Not applicable
- Counselling Specialization
- Career or post-secondary training orientation

**Specific Skills:**

- Counsel students regarding educational, career or vocational issues, participate in staff meetings, educational conferences and workshops, arrange for recruitment of graduating students by employers, visit colleges and secondary schools to provide academic information to prospective students, their parents and educational institutions

**Work Setting:** School or educational institution/establishment

**Ability to Supervise:** 5-10 people

**Education:** Bachelor's degree or equivalent experience

**Experience:** 3 years to less than 5 years

**Languages:** English

**Apply by email:** [apply@globalchannelsinc.com](mailto:apply@globalchannelsinc.com)