



Global Channels Inc.

Our client is a prestigious institute that has been in the industry since 2000. It focuses on building students' skills and knowledge with experienced and dedicated faculty members and state-of-the-art technology. The institute is well-versed with the industry's demands and produces graduates that exceed these expectations and meet these challenges head on.

Job title - Medical clinic assistant

Job start date: As Soon as Possible

Wages: \$22.00 to \$24.00 / Hour

Hours: 20 to 25 Hours / Week

Terms of employment: Permanent, Part time leading to full time, Morning, Evening Working hours from 09:00 to 14:00

Security and Safety: Criminal record check, Immunization records

Work Conditions and Physical Capabilities: Fast paced environment, Work under pressure, Repetitive tasks

Personal Suitability: Organized, Effective interpersonal skills, Client focus, Excellent written communication, Excellent oral communication, Team player, Dependability

Business Equipment and Computer Applications: MS Word, MS Windows, MS Outlook, Kroll Software, MS Office, MS Excel, MS PowerPoint

Credentials (certificates, licences, memberships, courses, etc.): CPR Certificate, First Aid Certificate

SKILLS Work Setting: School or educational institution/establishment

Ability to Supervise: 11-15 people

Education: Bachelor's degree or equivalent experience

Experience: 3 years to less than 5 years

Languages: English

Apply by email: apply@globalchannelsinc.com